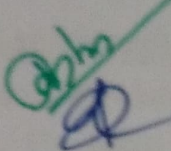


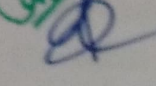
MUSLIM ASSOCIATION COLLEGE OF ENGINEERING


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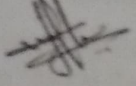
Internal Quality Assurance Cell Meeting

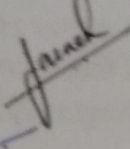
The IQAC meeting for Academic Session 2022-23 was held on 6th June 2023. The following members attended the meeting:


Dr Praveen Kumar (Chairman of IQAC) 


Mr. Umar Shehab (Director of MACE) 


Dr. Shefin Shoukath (IQAC Coordinator) 

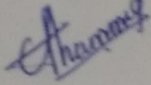
Mrs. Jismi.K (Asso Prof, ECE) 

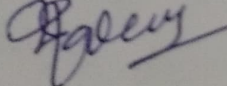
Mrs. Jasnah Hakkim (Asst Prof, EEE) 

Mrs. Roshna.B (Asst Prof, CSE) 

Mr. Ramesh M.S (Asst Prof, ME) 

Mrs. Dhanya Murali (Asst Prof, CE) 

Mr. Ahamed Sha (HOD, S&H) 

Mr. Jalal (AO) 

Agenda:

- 1 Review of the previous minutes of IQAC Meeting.
- 2 Action taken report on the decisions of the previous meeting
- 3 Commencement of second series exam
- 4 Conduct the second auditing of the even semester.

The Chairperson Dr Praveen Kumar welcomed the members and the following points were discussed in the meeting:

Minutes:

1. Review of the previous meeting and Action taken: Review of the previous IQAC meeting was conducted and a formal discussion was done with all IQAC members. The minutes of the meeting were approved by the IQAC members.

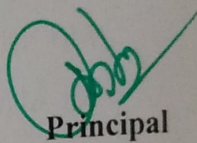
Recommendations:

Inform the daily attendance on parents WhatsApp group for all semesters.

Action taken:

- Consolidated attendance weekly by staff advisors and published in the dept. notice board and consequently post the daily attendance in the Parents WhatsApp group.
2. Conduct second internal auditing: Chairman discussed about the dates to conduct auditing of the even semesters in each departments and also finalized its members.
 3. The commencement date of the second series exam is finalized and it is decided to conduct the second series exam for B.Tech S4 and S6 students from 14th June, 2023 .

IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of August 2023.


Principal